

**SELECTION AND MEMBER SERVICES COMMITTEE**

**Thursday, 19th November, 2020**

**2.30 pm**

**Online**







## AGENDA

### SELECTION AND MEMBER SERVICES COMMITTEE

Thursday, 19 November 2020, at 2.30 pm  
Online

Ask for: **Andrew Tait**  
Telephone: **03000 416749**

#### Membership (8)

Conservative (6): Mr B J Sweetland (Chairman), Mr M C Dance, Mr R W Gough,  
Mr Eric Hotson, Mr G Lymer and Mr C Simkins

Liberal Democrat (1): Mrs T Dean, MBE

Labour (1) Mr D Farrell

#### Webcasting Notice

In response to COVID-19, the Government has legislated to permit remote attendance by Elected Members at formal meetings. This is conditional on other Elected Members and the public being able to hear those participating in the meeting. This meeting of the Committee will be streamed live and can be watched via the Media link on the Webpage for this meeting.

#### **UNRESTRICTED ITEMS**

*(During these items the meeting is likely to be open to the public)*

- 1 Substitutes
- 2 Declarations of Interests by Members in items on the Agenda for this meeting.
- 3 Terms of Reference of the Committee  
To note the Terms of Reference agreed by the County Council on 10 September 2020.

#### Selection and Member Services Committee

Membership: 8 Members - Conservative: 6, Liberal Democrat: 1,  
Labour: 1

This Committee is responsible for:

- (a) developing the role of Members, particularly within their local community,
- (b) keeping the Constitution under review and making recommendations to Council on any changes that may be required,
- (c) when asked by the Executive, contributing where appropriate to the development of the Council's response to developments in government policy impacting local democracy as a whole (e.g. local government reform),
- (d) keeping the Committee structure under review and making recommendations to Council as and when necessary on the number, names, terms of reference, size and political proportionality of Committees,
- (e) making recommendations to Council as and when necessary on the political proportionality of the Council's representation on other authorities, joint Committees and partnership bodies,
- (f) the removal of Local Authority Governors to school governing bodies,
- (g) the removal of Local Authority nominees to the Management Committees of Pupil Referral Units (PRUs),
- (h) the removal of Local Authority governors to Academies,
- (i) for making or arranging the following appointments and nominations:
  - i. Parent Governor Members of Council Committees,
  - ii. independent appeal Panels (school admissions and exclusions),
  - iii. independent members of Social Services Complaints Review Panels,
  - iv. the selection Panel for the Independent Person and members of the Member Remuneration Panel,
  - v. any other non-Council Members on Council Committees,
- (j) making appointments and nominations on behalf of the Council to serve on outside bodies (except those needing to be made by the Leader in connection with a delegation by them of their functions, the list of those appointments to be agreed between the Leader and the Committee from time to time),
- (k) monitoring expenditure on Members allowances, expenses, services, and any Members' Grants Schemes.

- (l) overseeing all Member accommodation, facilities and support services, including conferences, training, secretarial and other Officer support, and making recommendations to the relevant Cabinet Member, as appropriate,
- (m) agreeing arrangements for Member attendance at conferences,
- (n) determine requests from a lead petitioner for a review of the Council's response to a petition in accordance with Petition Scheme.
- (o) to receive reports from the Committee's Member Development Sub-Committee.
- (p) to receive reports from informal Member Working Groups where they do not report elsewhere.

#### 4 Terms of Reference of the Member Development Sub-Committee

To note the Terms of Reference of the Member Development Sub-Committee agreed by the County Council on 10 September 2020:

##### Selection and Member Services Committee – Member Development Sub-Committee

Membership: 8 Members - Conservative: 6, Liberal Democrat: 1, Labour: 1

The role of this Sub-Committee is:

- (a) To champion and promote the development of Members
- (b) To regularly review the Member Training and Development Strategy to ensure its relevance.
- (c) To agree the Members' training and development plan annually including induction programmes in appropriate years.
- (d) To monitor and evaluate the development programme for Members on an annual basis.
- (e) To support and encourage Members in maintaining the Member Development Charter Plus
- (f) To report to the Selection and Member Services Committee at least annually on progress of Member development.

5 Minutes - 30 September 2020 (Pages 1 - 4)

6 Future of the Selection and Member Services Committee - Oral Update

7 Preparation for the New Council (Pages 5 - 30)

- 8 KCC Combined Member Grant (Pages 31 - 70)
- 9 KCC Combined Member Grant Scheme Closedown (Pages 71 - 72)
- 10 Meetings Update (Pages 73 - 74)
- 11 Agenda Setting for future meetings - Oral Update
- 12 Other Items which the Chairman decides are Urgent

### **EXEMPT ITEMS**

*(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)*

Benjamin Watts  
General Counsel  
03000 416814

**Wednesday, 11 November 2020**